

# OPEN DOOR

BIBLE INSTITUTE

*Training men and women for the work of the ministry*

## STUDENT HANDBOOK & CATALOG

### IDENTIFICATION

Open Door Bible Institute is an intrinsic ministry of Open Door Baptist Church of Lynnwood, WA.

### PURPOSE

To train men and women for the work of the ministry (Ephesians 4:11-16; II Timothy 2:2, 3:16-17). Therefore, it is our intention to teach and train those whom God calls into the ministry.

### DOCTRINAL STATEMENT

#### ... God

There is only one true God. He is the Creator and Sustainer of all things. Thus, He is all-powerful and all wise. God has manifested Himself by many names in the Old Testament. We believe in the trinity and unity.

#### ...Jesus Christ

Jesus Christ is God manifested in the flesh. He was virgin born and perfectly sinless. He came to Israel to confirm the promises made to the Old Testament fathers. He died for all mankind.

#### ... The Holy Spirit

The Holy Spirit is also God. His activity today is to indwell all believers, and enlighten them to the glories of Christ through the written Word of God. He edifies, convicts, empowers, and comforts the believer. The Holy Spirit indwells and seals all believers at the point of regeneration.

Evidence of His indwelling is found in Galatians 5:22.

#### ...Man

Man is a direct creation of God. He was made in God's image, but lost that image by the fall. He is totally depraved and incapable of bettering his fallen nature. In short, there is nothing in man that would commend him to God.

#### ...Salvation

To be saved means to be delivered from perishing. Jesus saw the lost as a harvest about to perish. He came to seek and save the lost. He paid for the sins of the world by His death on the cross. His precious and perfect blood atoned for our sins. All who accept Him as their Lord and Savior, by faith, are saved from perishing in hell. The following is sufficient to save all sinners: Romans 10:9-13, "That if thou shalt confess with thy mouth the Lord Jesus, and shalt believe in thine heart that God hath raised him from the dead, thou shalt be saved. For with the heart man believeth unto righteousness; and with the mouth confession is made unto salvation. For the scripture saith, Whosoever believeth on him shall not be ashamed. For there is no difference between the Jew and the

Greek: for the same Lord over all is rich unto all that call upon him. For whosoever shall call upon the name of the Lord shall be saved." We believe the saved are eternally secure and have everlasting life.

### **...Heaven and Hell**

We believe heaven and hell are real places. They are not a state of mind. London is a place. Hong Kong is a place. Seattle is a place. Heaven is a place. Hell is a place. Jesus said, concerning heaven, "I go to prepare a place for you." Jesus was clear that hell is a place of fire and suffering. He preached more about hell than He did about heaven. The saved go to heaven. The lost go to hell.

### **... The Church**

We believe all saved people of this dispensation are members of Christ's Body, which is His Church. Local churches were established, and pastors called to minister to the saved. The Church's purpose is to edify the saints and reach a lost world.

### **... Baptism**

We believe new converts should be baptized in water to picture their identification with Jesus' death, burial, and resurrection.

### **... Communion**

We believe the Lord's Supper demonstrates the unity among believers in Jesus Christ. Believers who die to self, in order to maintain unity with the brethren, "show the Lord's death" till He comes.

### **... The Bible**

The Bible is the Word of God. He promised to preserve His Word for every generation. Psalms 12:6-7, "The words of the Lord are pure words: as silver tried in a furnace of earth, purified seven times. Thou shalt keep them, O Lord, thou shalt preserve them from this generation for ever." We believe the King James Bible constitutes those "words" for the English-speaking world.

### **... The Future**

We believe the Body of Christ will be raptured to be with the Lord. This will be followed by seven years of tribulation, in which the Jews will be the chief object of Satan's wrath. The Antichrist will rise to power, only to be destroyed by the return of Jesus Christ. In power and glory He will reign on the earth for one thousand years, from Jerusalem. At the end of the thousand years, Satan will be loosed and will lead a rebellion against Jesus Christ. Fire will come down from heaven and destroy him and his armies. There will be a new heaven and a new earth where righteousness will reign forever and ever!

## **GENERAL INFORMATION**

### **CLASS SCHEDULE**

Classes are held Sunday, Tuesday and Thursday evenings at Open Door Baptist Church.

### **CORRESPONDENCE COURSES**

Correspondence courses are available as noted in the class listings. If you desire to complete a correspondence course, contact ODBI and the necessary arrangements will be made. Correspondence courses have the same fees as regular courses, and class materials must be purchased separately.

### **ADMISSION**

ODBI welcomes all students who wish to further their understanding of God's Word. No student will be refused enrollment because of race or nationality. Students are expected to possess the basic qualities of honor, integrity, and maturity; and conduct themselves accordingly. It is assumed that all students will prefer one another in honor and hold their instructors in high esteem.

To be eligible to receive credit for a class the student must:

- Attend every class session unless providentially hindered.
- Maintain a grade average of at least 78%
- Complete all homework assignments.

Classes may be audited at no charge. Students are encouraged to purchase class materials and be faithful in attendance. No previous educational achievement is required. Married students may share textbooks.

### APPLICATION PROCEDURES

Applications for enrollment may be submitted anytime up to the second week of classes. Credits from other colleges and institutes will be considered upon receipt of validated transcripts.

### REGISTRATION

Register in the foyer. Fall: Beginning one month prior to Labor Day. Spring: two weeks prior to Spring Semester.

### GRADING SYSTEM

All work is graded in letters interpreted as follows:

A	100-96	4.0-3.9	A
A-	95-91	3.8-3.5	A-
B+	90-86	3.4-3.2	B+
B	91-85	3.1-2.9	B
B-	80-76	2.8-2.5	B-
C+	75-71	2.4-2.2	C+
C	70-66	2.1-1.9	C
C-	65-61	1.8-1.5	C-
D+	60-56	1.4-1.2	D+
D	55-51	1.1-0.9	D
F	50-0	0.8-0.7	D-
		0.0	F

### FINANCES

Each student is required to purchase his own books and class materials. These are available in the bookstore. Tuition fee: \$30.00 per credit hour.

### FINANCIAL POLICY

It is the intent of Open Door Bible Institute to offer excellence in Biblical education at reasonable cost to the student. We accept check, money order, cash and credit card. Three payment plans are available:

Plan 1 – Payment in full on early registration date. Save 10% on tuition.

Plan 2—Payment in full on registration date.

Plan 3—Pay 25% on registration date. Three additional payments due the first of each succeeding month.

All tuition must be paid prior to final exams.

No records, including grades, will be released if there is an outstanding balance on the student's account.

## COURSE DESCRIPTIONS

### ACTS 1 & 2 (6 CREDITS)

*The first semester will cover the first twelve chapters of Acts. This section of Acts shows primarily the ministry of the Twelve Apostles to the nation of Israel. It also shows Israel's national rejection of Jesus Christ and His Kingdom. The chapters 13-28 describe the ministry of the Apostle Paul to the Gentiles. (Correspondence)*

### CHURCH ADMINISTRATION 1 & 2 (6 CREDITS)

*This class is the "nuts and bolts" of running a church. The students will work as a team to discover what kind of church theirs*

should be. The student will be “brought in” to the actual planning of church ministries. Every phase of administrative church life will be taught. A must for every church leader!

#### CHRISTIAN SERVICE 1, 2, 3, 4 (8 CREDITS)

2 credits per semester can be earned for approved local church ministry. A maximum of 4 credits for the General Bible Diploma, and 8 for Pastoral Diploma.

#### MATTHEW 1 & 2 (6 CREDITS)

The book of Matthew is a must for correct understanding of God's plan. It is the book which describes the offer of the Kingdom to Israel. It is a transition book from the Old Testament to the Kingdom. Each subject will be viewed in light of the King and the Kingdom. (Correspondence)

#### MISSIONS (3 CREDITS)

The student will investigate the life of great missionaries of the past and present and will understand the sacrifice involved in this essential ministry.

#### NEW TESTAMENT SURVEY 1 & 2 (6 CREDITS)

The objective of this course is to give the student a clear grasp of the unity and divisions of the New Testament. The student will understand the fulfillment of Old Testament prophecies concerning the First Advent of Christ. Dispensational principles of interpretation will be observed. The student will be able to clearly distinguish between the Kingdom ministry of Jesus and his disciples and the ministry of the Apostle Paul.

#### OLD TESTAMENT SURVEY 1 & 2 (6 CREDITS)

This survey course will give the student an overview of the Old Testament. He will accrue an understanding of the creation and progression of man, progress of other nations, and Israel. The divisions, and the enunciation dispensation of Israel will be given special attention.

#### PASTORAL EPISTLES (3 CREDITS)

This course will be a detailed study of 1 and 2 Timothy and Titus. The course is called Pastoral Epistles because these letters were written by Paul to two young pastors. These books are filled with practical exhortations for personal and church life.

#### SERMON PREPARATION (3 CREDITS)

The student will do research and learn how to develop a sermon and lesson outline. This course requires practice teaching and preaching.

#### SOUL WINNING 1 & 2 (4 CREDITS)

This requires two semesters of door to door soul-winning.

#### DOCTRINE OF GOD & CHRIST (2 CREDITS)

Systematic study of Theology & Christology. (Correspondence)

#### DOCTRINE OF THE HOLY SPIRIT & BIBLE (2 CREDITS)

Systematic study of Pneumatology & Bibliology. (Correspondence)

#### DOCTRINE OF THE CHURCH & THE LAST THINGS (2 CREDITS)

Systematic study of Bibliology & Eschatology. (Correspondence)

#### REVELATION (4 CREDITS)

Verse by Verse Study. (Correspondence)

## INTERPRETATION OF THE BIBLE (4 CREDITS)

*This study will teach "How to study the Bible". (Correspondence also offered)*

## ROMANS 1 & 2 (8 CREDITS)

*Verse by Verse Study. (Correspondence)*

## HEBREWS & JAMES (2 CREDITS)

*Verse by Verse Study. (Correspondence)*

## 1 & 2 CORINTHIANS (8 CREDITS)

*Verse by Verse Study. (Correspondence)*

## GENESIS 1 & 2 (8 CREDITS)

*Verse by Verse Study. (Correspondence)*

## GALATIANS (4 CREDITS)

*Verse by Verse Study. (Correspondence)*

## EPHESIANS (2 CREDITS)

*Verse by Verse Study. (Correspondence)*

## BIBLE ERRORS EXAMINED (3 CREDITS)

*Modern versions examined. (Correspondence)*

## RUTH (3 CREDITS)

*Expository of the Book of Ruth.*

## ESTHER (3 CREDITS)

*Expository of the Book of Esther.*

## PROVERBS 1 & 2 (6 CREDITS)

*Expository of the Book of Proverbs. (Correspondence)*

## SCRIPTURES TO ABIDE IN

*"Study to show thyself approved unto God, a workman that needeth not to be ashamed, rightly dividing the word of truth."  
II Tim 2:15*

*"All Scripture is given by inspiration of God, and is profitable for doctrine, for reproof, for correction, for instruction in righteousness, That the man of God may be perfect, thoroughly furnished unto all good works." II Tim 3:16,17*

*"For I am now ready to be offered, and the time of my departure is at hand. I have fought a good fight, I have finished my course, I have kept the faith. Henceforth there is laid up for me a crown of righteousness, which the Lord shall give at that day: and not to only, but unto all them also that love his appearing." II Tim. 4:6-8*

*"Therefore, my beloved brethren, be ye stedfast, unmoveable, always abounding in the work of the Lord, forasmuch as ye know that your labour is not in vain in the Lord." I Cor. 15:58*

# GRADUATION REQUIREMENTS

Open Door Bible Institute offers two diplomas. The General Bible Diploma is a two-year, 64-credit course. The Pastoral Diploma is a three-year, 96-credit course. All correspondence courses are by Dr. David Reese.

## GENERAL BIBLE DIPLOMA

To receive a General Bible diploma the student must successfully complete the following courses:

- Acts 1 & 2
- Matthew 1 & 2
- New Testament Survey 1 & 2
- Old Testament Survey 1 & 2
- Soul Winning 1 & 2
- Christian Service 1& 2
- Bible Interpretation (Correspondence)
- Romans 1 & 2 (Correspondence)
- Hebrews & James (Correspondence)
- 1 & 2 Corinthians (Correspondence)
- Genesis 1& 2 (Correspondence)
- Planning, Administration & Leadership 1 & 2
- Electives: Book of Ruth
- Book of Esther
- Book of Proverbs 1 & 2

## PASTORAL DIPLOMA

To receive a Pastoral diploma the student must successfully complete the following courses:

- Acts 1 & 2
- Church Administration 1 & 2
- Matthew 1 & 2
- Missions
- New Testament Survey 1 & 2
- Old Testament Survey 1 & 2
- Pastoral Epistles
- Sermon Preparation
- Soul Winning 1 & 2
- Christian Service 1, 2, 3, 4
- Doctrine of God & Christ (Correspondence)
- Doctrine of the Holy Spirit & Bible (Correspondence)
- Doctrine of the Church & Last Things (Correspondence)
- Revelation (Correspondence)
- Bible Interpretation (Correspondence)
- Romans 1 & 2 (Correspondence)
- Hebrews & James (Correspondence)
- 1 & 2 Corinthians (Correspondence)
- Genesis 1& 2 (Correspondence)
- Galatians (Correspondence)
- Ephesians (Correspondence)
- Bible Errors Examined (Correspondence)
- Electives: Book of Ruth
- Book of Esther
- Book of Proverbs 1 & 2